

October, 2009

Dear Year 12 Parents,

During this busy time for Year 12 students, it is important that you and your sons keep on top of important dates regarding VTAC application processes, change of preference and offer procedures. The Careers Office maintains several pages on the College website, particularly via the link Careers News and Notice Board. Whilst all Year 12 students have received this important information, we have made it available as an ongoing resource for parents and students as much of it is vital information you need to know.

The Careers Resource Centre can be found by going to the website and browsing Community > Students > Careers Resource Centre or directly via the following link: <http://web.stkevins.vic.edu.au/community/students/careers/programs.htm>

In addition, the online Notice Board can be found under Quick Links.

The following documents have recently been posted on the Notice Board

- Letter to Year 12 Students regarding VCE Results, Enter and Change of Preference
- Change of Preference Information Days
- Deferment Information Guide
- New Courses not listed in VTAC Guide
- Enrolment Proxy Information

The SKC Careers Department is open from the 14<sup>th</sup> December until 17<sup>th</sup> December for appointments regarding Change of Preference and again on the 19<sup>th</sup> January for students who require help after receiving their Offer. Details are included in the Letter to Year 12 students.

A reminder that an Interview Skills Workshop is being held on Thursday 19<sup>th</sup> November and a Responsible Service of Alcohol Course is being offered on Tuesday 8<sup>th</sup> December. Both courses are at the College and registrations are to be made with the Careers Office.

We wish all Year 12 students the very best of luck for their examinations, results and future pathways. We would also like to take this opportunity to remind all students that the Careers Department is more than happy to assist past Collegians if the need arises.

Regards

***Maryanne Mooney & Sue White***  
**Careers Advisors**