

SWAP SHOP

SALE OF JUNIOR SCHOOL USED UNIFORMS

The Swap Shop is a voluntary service the Glendalough Mothers' Association offers parents wishing to buy good, used uniforms at a reasonable price.

BUYING UNIFORMS

The Swap Shop is open on particular days throughout the year. **Swap Shop days will be advertised in the weekly school newsletter, please look out for these notices.** We accept **cash** or **cheque**, but no credit facilities are available. We are situated in the Kitchen end of the General Purpose Room.

SELLING UNIFORMS

Clothing will be accepted for sale on the following terms:-

- Each garment must be in good clean condition, **dry cleaned** with cleaning docket attached or laundered in accordance with health regulations. **Torn, patched, darned or stained clothing cannot be accepted.**
- **Each garment** must be clearly **labelled**. A label pinned with a **safety pin** must contain **full name, address, postcode, date and telephone number** of person to whom money is payable together with a **description and size of article**. To assist you with labelling requirements Swap Shop labels and safety pins are available from the Glendalough Office.

*eg. Mrs Mary Smith
6 Jones Street
TOORAK 3142
6th February 2008
Phone: 9705 43231
GREY SHORTS SIZE 10*

Any garment not labelled will be considered a donation.

- Clothing for sale can be left at the Glendalough Office, clearly parcelled and marked **'Swap Shop.'** Any garment left on the day of Swap Shop cannot be processed and offered for sale that day.
- The Mother's Association Committee reserves the right to **dispose of any garment considered unsuitable for sale**. Any item not sold within (2) years of date of acceptance will be considered as a donation.
- Pricing of garments is set by the Glendalough Mothers' Association Committee. 50% of proceeds will be sent after sale by cheque to the person named on garment; 50% is retained as donation to the Glendalough Mothers' Association. The Swap Shop must be notified of any change of address in order to process cheques.
- Once a garment is purchased, the tag, which contains details of the seller, is removed for processing and so there is no way of accurately matching the correct garment with the correct tag. Therefore, obtaining a refund of 50% from the seller will not be possible and it is for this reason we are unable to exchange garments.
- Anyone wishing to donate SKC items for sale: Please leave your items at school office marked **"Swap Shop Donation"**. There is no need to label garments if you are donating them.
- Please do not send **Senior School** garments to **Junior School** Swap Shop.

Reminder: Health Regulations do not permit the sale of socks, bathers or hats.

Please note we can only accept college regulation uniforms for sale.

Any queries please contact: Mrs Pearlyn De Silva 9504 2922 / 0410 196 896
Mrs Rose Athanasiadis 9557 8684

PLEASE KEEP THIS NOTICE FOR FUTURE REFERENCE REGARDING SWAP SHOP

For your convenience Swap Shop Garment Tags.
*Please remember, one tag per item.

Name: _____ Address: _____ _____ PC _____ Phone: _____ Date: _____ Garment Description: _____ Size _____	Name: _____ Address: _____ _____ PC _____ Phone: _____ Date: _____ Garment Description: _____ Size _____
Name: _____ Address: _____ _____ PC _____ Phone: _____ Date: _____ Garment Description: _____ Size: _____	Name: _____ Address: _____ _____ PC _____ Phone: _____ Date: _____ Garment Description: _____ Size: _____
Name: _____ Address: _____ _____ PC _____ Phone: _____ Date: _____ Garment Description: _____ Size _____	Name: _____ Address: _____ _____ PC _____ Phone: _____ Date: _____ Garment Description: _____ Size _____
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